



## Information Technology Sub (Finance) Committee

**Date:** MONDAY, 18 SEPTEMBER 2017  
**Time:** 10.00 am  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Deputy Jamie Ingham Clark (Chairman)  
Hugh Morris (Deputy Chairman)  
Rehana Ameer  
Randall Anderson  
Deputy Keith Bottomley  
John Chapman  
Tim Levene  
Jeremy Mayhew  
Deputy Robert Merrett  
Sylvia Moys  
James Tumbridge

**Enquiries:** John Cater  
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**N.B. Part of this meeting may be subject to audio-visual recording.**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To consider the public minutes of the meeting held on 14 July 2017.  

**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS**  
Joint report of the Town Clerk and Chamberlain.  

**For Information**  
(Pages 7 - 8)
5. **WORK PROGRAMME**  
Joint report of the Town Clerk and Chamberlain.  

**For Information**  
(Pages 9 - 10)
6. **IT DIVISION - MEMBER UPDATE**  
Report of the Chamberlain.  

**For Information**  
(Pages 11 - 14)
7. **IT DIVISION RISK UPDATE**  
Report of the Chamberlain.  

**For Information**  
(Pages 15 - 22)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 14 July 2017.  

**For Decision**  
(Pages 23 - 28)
12. **NON-PUBLIC OUTSTANDING ACTIONS**  
Joint report of the Town Clerk and Chamberlain.  

**For Information**  
(Pages 29 - 30)
13. **AGILISYS CONTRACT NEGOTIATIONS UPDATE**  
Report of the Chamberlain.  

**For Information**  
(Pages 31 - 34)
14. **TRANSFORMATION**
  - a) IT Transformation Programme - Update Report (Pages 35 - 42)  
Report of the Chamberlain.
  - b) Member IT Service Provision (Pages 43 - 44)  
Report of the Chamberlain.
15. **CORPORATE RISK CR 16 - INFORMATION SECURITY AND PSN UPDATE**  
Report of the Chamberlain.  

**For Information**  
(Pages 45 - 62)
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**